



**OPEN HAND of FREDERICKSBURG**

**GRAD**

**(Gaining Respect And Determination For My Life's Purpose)**

**Program Application**

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**Application Check List**

- Completed Pages 2 & 3 | Application
- Completed Page 4 | Personal Statement
- Completed Page 5 | Parent Permission Form
- Completed Page 6 | Teacher Recommendation
- Completed Page 7 | Counselor Recommendation

# OPEN HAND of FREDERICKSBURG

## GRAD Program Application

### For Staff Use Only

Date Received: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Interview Date: \_\_\_\_\_

School/Yr: \_\_\_\_\_ | \_\_\_\_\_

Date Received Application: \_\_\_\_\_ Student Name: \_\_\_\_\_

### CONTACT INFORMATION

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Age: \_\_\_\_\_ Sex: (circle one) Male | Female Date of Birth: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
(If Different from Street Address)

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Who Do You Live With: (Check All That Apply) Mother | Father | Grandparent (s) | Other (specify) \_\_\_\_\_

Parent/Guardian 1 Name: \_\_\_\_\_ Parent/Guardian 2 Name: \_\_\_\_\_

Parent/Guardian Cell Phone: ( ) \_\_\_\_\_ Parent/Guardian Cell Phone: ( ) \_\_\_\_\_

Parent/Guardian Work Phone: ( ) \_\_\_\_\_ Parent/Guardian Work Phone: ( ) \_\_\_\_\_

Parent/Guardian Email Address: \_\_\_\_\_ Parent/Guardian Email Address: \_\_\_\_\_

Language(s) your Parent/Guardian(s) speak: \_\_\_\_\_

Language(s) your Parent/Guardian(s) speak: \_\_\_\_\_

How many people live in your household? \_\_\_\_\_

Are you a citizen of the United States: (circle one) YES | NO Other \_\_\_\_\_

If you answered no, what is your status? \_\_\_\_\_ Card # \_\_\_\_\_

### Emergency Contact Information:

Contact Name \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Relation to Contact \_\_\_\_\_

**SCHOOL INFORMATION**

Name of School \_\_\_\_\_ What grade are you completing? \_\_\_\_\_ GPA \_\_\_\_\_

Do you think the grades on your report card accurately reflect your ability? Please explain why or why not.

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What are your favorite school subjects? Explain why? \_\_\_\_\_

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What are your most challenging school subjects? Explain why? \_\_\_\_\_

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Please list the extra-curricular programs you are currently involved in.

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Please list any or all school related honors or awards you have received.

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**PERSONAL INFORMATION**

How did you hear about GRAD, and why are you interested in the GRAD Program?

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What are your career goals? \_\_\_\_\_

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What are your plans after high school?

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Have you had to overcome any challenge(s) in your life? (Explain)

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## PERSONAL PARAGRAPH

Your personal statement helps us learn about you in ways different from GPA, work experience, or recommendations. Giving your personal statement gives you the opportunity to tell us something unique about you that we cannot learn from the rest of your application.

- ◆ Please choose only **ONE** of the topics below.
- ◆ You will be asked to discuss the topic you picked at your interview. You do not need to write up anything or hand anything in. You just need to be prepared to discuss the topic you selected at your interview.

PLEASE CHOOSE ONLY **ONE** OF THE FOLLOWING TOPICS TO DISCUSS AT YOUR INTERVIEW:

- ◆ Describe a challenge you have overcome in your life. Then, explain how you were able to overcome that challenge.
- ◆ Identify a person who has had a significant influence on your life. Explain why that person has been such a great influence on you and your life.
- ◆ Describe how you view yourself in society and how you think others view you?
- ◆ Discuss a negative situation you encountered with someone else and how you resolved it?

**Please read the following statement and type your name in the applicant signature box below.  
Applications that are not signed will not be processed.**

*By typing your name in this document, you are confirming that everything stated in this application is your own work, factually true and honestly presented.*

\_\_\_\_\_  
(Applicant signature)

\_\_\_\_\_  
(Date)

## PARENT/GUARDIAN PERMISSION AND RELEASE FORM

If your student is accepted into the Open Hand of Fredericksburg GRAD Program, we will notify you by mail of their acceptance along with information about our mandatory Parent/Student Orientation. If you have any questions, please contact Elisha Sese-Khalid, GRAD Program Coordinator at 540-899-5349 or at [ESeseKhalid@openhand-fred.org](mailto:ESeseKhalid@openhand-fred.org). Parental support is a required and important part of this program.

Your signature is required below to confirm that you agree to allow your student to apply for Open Hand of Fredericksburg GRAD Program. If your youth is selected, they will be required to attend workshops proceeding their summer internship as scheduled.

I \_\_\_\_\_, as legal parent/guardian of \_\_\_\_\_,  
(Print Name) (Print Student's Name)

hereby authorize him/her to participate in the aforementioned activities and agree to allow any representative of Open Hand of Fredericksburg to obtain his/her educational records, including but not limited to: transcripts, quarterly grades, attendance records, schedules, reports, and recommendations. I certify that the information filled out on the previous pages is correct to the best of my knowledge.

### **Financial Eligibility (check appropriate box)**

I certify that my child qualifies for free/reduced lunch

**OR**

I certify that my child DOES NOT qualify for free/reduced lunch

Annual Household Income: \_\_\_\_\_

In addition, I agree to allow him/her to be photographed and/or video-recorded for educational purposes or for Open Hand of Fredericksburg marketing and media purposes.

Parent/Guardian's signature \_\_\_\_\_ Date \_\_\_\_\_

Daytime phone # ( ) \_\_\_\_\_

Evening Phone # ( ) \_\_\_\_\_

Comments or Concerns:

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### **Mandatory Teacher Recommendation**

Student's Name: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_

How Long Have You Known the Student: \_\_\_\_\_ Subject(s) Taught: \_\_\_\_\_

Contact Phone: (     ) \_\_\_\_\_ Best Time To Reach You: \_\_\_\_\_

Email Address(es): \_\_\_\_\_

**To the Teacher:** Please provide your signature and contact information, along with the recommendation that this student is a good candidate for Open Hand of Fredericksburg - GRAD Program. Any additional comments about the student would be greatly appreciated. You may give this to the student directly in a sealed envelope, or you may email your recommendation to [ESeseKhalid@openhand-fred.org](mailto:ESeseKhalid@openhand-fred.org). A description of the GRAD program is available on our website [www.openhand-fred.org](http://www.openhand-fred.org). Please feel free to call or email Elisha Sese-Khalid, GRAD Program Coordinator at 540-834-4455 or Susan Coleman, Program Director at 540-847-2496 if you have any questions or need further information.

Please help identify strengths and weaknesses of the applicant so that we may best prepare them for their work environment. Write N/A if you do not have a basis for evaluation.

Category	Excellent (top 5-10%)	Above Average (top 10-25%)	Average (top 25-75%)	Needs Improvement (bottom 25%)
Communication Skills				
Writing Skills				
Work Ethic				
Responsibility				
Resilience from Adversity				
Attendance/Punctuality				
Initiative				
Academic Potential				
Class Participation				

Please elaborate on any categories rated "Needs Improvement." \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please tell us why you believe this student is a good candidate for the GRAD Program.

\_\_\_\_\_  
\_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

Mandatory Guidance Counselor Recommendation

Student's Name: \_\_\_\_\_ Counselor's Name: \_\_\_\_\_

Contact Phone: (        ) \_\_\_\_\_ Best Time To Reach You: \_\_\_\_\_

Email Address: \_\_\_\_\_

**To the Counselor:** Please provide your signature and contact information, along with the recommendation that this student is a good candidate for the GRAD Program of Open Hand of Fredericksburg. Any additional comments about the student would be greatly appreciated. You may give this to the student directly in a sealed envelope, or you may email your recommendation to [ESeseKhalid@openhand-fred.org](mailto:ESeseKhalid@openhand-fred.org). A description of the GRAD program is available on our website [www.openhand-fred.org](http://www.openhand-fred.org). Please feel free to call or email Elisha Sese-Khalid, GRAD Program Coordinator at 540-834-4455 or Susan Coleman, Program Director at 540-847-2496 if you have any questions or need further information.

Please help identify strengths and weaknesses of the applicant so that we may best prepare them for their work environment. Write N/A if you do not have a basis for evaluation.

Category	Excellent (top 5-10%)	Above Average (top 10-25%)	Average (top 25-75%)	Needs Improvement (bottom 25%)
Communication skills				
Integrity				
Work ethic				
Responsibility				
Resilience from Adversity				
Punctuality				
Leadership Skills				
Perseverance				
Attendance/Participation				

Please elaborate on any categories rated "Needs Improvement." \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please tell us why you believe this student is a good candidate for the GRAD Program.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Counselor's Signature \_\_\_\_\_

Date \_\_\_\_\_